

Hunter Middle School
Morning and Afternoon Drop-off and Pick-up Procedures

Classes begin at 7:15 am. Students will receive a tardy if they are not in class by that time. Please use both lanes to enter the drop-off area in the mornings. Be aware of buses in the right-hand lane, as they will be moving to the rear of the building for drop off. Once past the first staff member on duty do not switch lanes for any reason unless instructed by a staff member. After entering the drop-off area, please keep your vehicle moving until you are instructed to stop by a staff member. Please place your vehicle in park once fully stopped, as students will be crossing between vehicles to reach the sidewalk. All vehicles will unload at the same time; **students should remain in the vehicle until instructed to unload.** When instructed to unload, all students should walk directly to the sidewalk, not down the parking lot. This helps us begin moving the next line of vehicles into the drop-off area in the most efficient manner. No vehicles will be allowed to exit the drop-off area until all students have exited and are safe to the sidewalk.

During the afternoons, all parents should pick up their students in the semi-circle in front of the building. Unlike morning drop-off procedures, parents may only use ONE lane (the far right-hand lane) on LeBron Sterchi Drive in the afternoon. Parents may enter the semi-circle in front of the building in single file until the inside lane, the lane closest to the median, is full. At that point, parents are to wait in ONE single file line on LeBron Sterchi Drive. (We must leave access for our few buses that pick up in the front of the building). The second lane in the semi-circle, the one closest to the building and football field, will begin filling up once a staff member directs cars to enter the semi-circle. Please do not begin the second row until you have been instructed. Once both rows of the semicircle are filled, the students will be dismissed from the building and will be expected to move between the two rows of vehicles, on both sides of the median, to find their vehicles. If their vehicle is not found in the first round, the students will wait in the center section, the median. Once all vehicles are filled, they will be directed by a staff member to move out. Both lanes will be dismissed together with parents alternating as they are leaving the semi-circle. You will be directed by a staff member to enter the semi-circle for Round 2. Please follow the staff members' direction as to which lane to pull in and once you are in the semi-circle, please do not switch lanes. **STUDENTS WILL NOT BE ALLOWED TO GO TO THEIR VEHICLES UNTIL ALL VEHICLES HAVE STOPPED AND STAFF MEMBERS DIRECT THEM TO MOVE TO THEIR VEHICLES.** For the safety of all students, please do not tell your child to come to the car. We will let them all go when both lanes are again filled and all vehicles on both sides have stopped. Finally, as we begin sending cars in for Round 3, these cars will move to the semi-circle and will stop where a staff member directs, usually at the crosswalk near the front doors. For safety reasons, once we allow students to begin moving to their vehicles, we will not allow other cars to enter the semi-circle. Again, please stay in the lane you are directed to enter.

We appreciate your cooperation with all staff members who are out front directing traffic.